



Date: 10/20/2021

Temporary Supply Disruption

Dear valued customer,

As a result of unprecedented supply chain disruptions, combined with a nationwide labor shortage, we are temporarily pausing distribution of our products to your account effective immediately. This pause will be in effect as of today October 20, 2021 through Monday January 17<sup>th</sup>, 2022. We will notify you Friday, December 17<sup>th</sup> if there is any change to the duration of this pause.

We understand the challenges this disruption will have on your business and we are committed to finding solutions that will allow us to serve you again as quickly as possible. We are working diligently to staff our production facilities to a level that can sustain our current business needs. Additionally, we working to source ingredients both domestically and globally to meet the level of demand from our customers.

We recognize the difficulty that this causes. Your sales representative will remain in contact with you and will notify you of any changes to our situation.

We sincerely apologize for this unprecedented disruption in our mutual business, and we look forward to serving you again in the near future.

Sincerely,  
Terence Martin

A handwritten signature in black ink, appearing to read 'T. Martin'.

Customer Development Director